

Refund Guidelines

At MacGregor State High School we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum and extra-curricular activities in the school or at other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens' Association.

State Schools are able to charge a fee for:

- An educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student;
- An education service purchased from a provider other than the school where the provider charges the school; and
- A specialised education program.

A school fee is directed to the purpose for which it is charged.

School fees for extra-curricular activities such as excursions and camps are calculated according to the number of students who have indicated their attendance.

Participation of students in an extra-curricular activity is indicated through the payment of a fee and the provision of a permission form completed by the parent/carer.

As the school budget cannot meet any shortfalls in funding for an extra-curricular activity due to the subsequent non-participation of a student, fees paid for the activity may be refunded in full, in part or not at all. The decision will be made on the expenses already incurred by the school and the circumstances for non-participation.

If a parent/carer wishes to apply for a refund due to their child's non-participation, a Request for Refund form is to be completed and forwarded to the school. The form is available from Student Services or from the school website.

Where possible, the school prefers to credit the refundable amount against the student account at the school and use the funds to offset current or future charges.

Student Resource Scheme Refunds

Please refer to the Student Resource Scheme Participation Form or procedures for information on these refunds.

For more information, please contact the school office.

Department of Education policy references:

Education (General Provisions) Act 2006

DET PPR State Education Fees

DET PPR Student Resource Scheme