

22 November 2019

Dear Parents/Caregivers

This letter includes important information about the fees and inclusions for the Student Resource Scheme (SRS).

If you opt in to the SRS, participation is assumed for the remainder of your child's enrolment unless you inform the school otherwise by completing a new participation agreement form.

If you are a new parent to the school, this information will assist you in making a decision as to whether you wish to participate in the SRS.

What is provided by the Queensland Government?

The Queensland Government support children's education by providing funding for instruction (teachers), facilities (school grounds and buildings) and administration (staff to run the school). Funding for schools does not extend to individual student resources such as textbooks, equipment and the many items used by the student in the classroom.

The SRS helps parents/guardians to source these resources. The school can purchase at lower rates due to its bulk buying power. Resources such as textbooks that will be used over a period of time are hired to students to reduce costs for families. Participating in the SRS also offers a convenient way for parents/guardians to source the items that their child needs for school, and ensures that all students have the same access to the same standard of resources.

The types of resources that will be included are:

- **Owned by the student** – for example the Study Planner. Once provided these items are retained by the student
- **Hired to the student** for a specific period of time e.g. textbooks. These items are to be returned to the school in reasonable condition at the end of the hire period or if the student leaves the school.
- **Used in class** – e.g. stationery, timber, materials, consumables, workbooks. Finished products that are created from these resources will generally come home with the student.

Detailed information on resources included in the SRS can be found in the Subject Requirements List. The lists are available on the school's website.

The fee.

The school charges a flat fee for participating in the SRS. The fee for 2020 is \$405. This fee has been approved by the School's Parents and Citizens Association at the September meeting. Other fees for SRS programs in the school are JAC \$460, CAD – Performing Arts \$400, CAD – Arts and Media \$400 and Ensembles \$125 for one and \$175 for 2 or more.

If you are not satisfied the fee represents good value for money based on the inclusions indicated on the Subject Requirements Lists (available on the school's website), you may choose not to participate in the SRS. If this is the case, please complete the Participation Agreement Form indicating not participating. If you choose not to participate you will be sent the Subject Requirement List detailing costs per subject you will need to pay.

If you have opted to pay the SRS by 3 term instalments payment will be required in the first week of each term.

Financial Difficulty

If you would like your student to participate in the SRS but are experiencing financial difficulties, please contact the school to discuss payment options. Any information you provide will be confidential.

Release of Resources

Resources will not be distributed until the full or first payment has been paid to the school. Any unpaid invoices will be managed according to the Department of Education's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in extra-curricular activities until payments are made.

Return of resources.

A repair or replacement cost will be charged for any items that are damaged or not returned.

Contact us.

If you have any queries regarding the SRS and its inclusions, please contact the school.

Yours sincerely

Donna Garrad
Business Manager