



Pathways Selection

VET Student Handbook 2025

[#whatsyourpathway](#)

Introduction

Dear Students and Parents/Caregivers,

Welcome to the final chapter of your MacGregor story – Years 11 and 12.

Our Senior program offers MacGregor State High School students a diverse range of pathways to complete your schooling journey. The course offerings align to workforce skills, priority skills for Queensland, tertiary education prerequisites and social readiness for your next step.

The main aim in Senior Secondary is for each student to be supported to achieve a Queensland Certificate of Education (QCE) and to give every student an opportunity to "be the best we can be" on whatever pathway they are wanting to pursue. In order to be successful, students must carefully consider the combination of subjects, their commitment to study and their future career goals when choosing subjects and courses for Years 11 and 12.

Out school offers students a broad range of pathway options for students to undertake throughout their Senior phase of learning including Certificate I, II, III and Diploma courses delivered onsite at MacGregor, School- Based Apprenticeships and Traineeships (SAT), TAFE and external Registered Training Organisations (RTO) course offerings.

MacGregor State High School has created productive partnerships with our TAFE and external RTO partners to deliver exceptional learning programs, real life opportunities and experiences for our students.

What makes us the *Best We Can Be*? Our community engagement, a diverse learning program that meets the labour market and bundled dual qualification certificates optimising learning and pathways. We look forward to supporting you and your next step on your learning journey.

Neridah Caine

Head of Senior Schooling

Nikki Tinney

Industry Liaison Officer

What is VET?

Vocational Education and Training (VET) are programs undertaken by high school students as part of the senior school phase of learning that provides credit towards a nationally recognised qualification within the Australian Qualifications Framework. Let's break that down:

1. An extra qualification

You can gain a nationally recognised VET qualification while undertaking Queensland Certificate of Education (QCE). You receive the VET qualification from a Registered Training Organisation (RTO), such as a TAFE.

2. Connected to the workplace

VET qualifications can give you industry exposure and experience in the workplace that reinforces your skills development. This connection also makes for a smooth transition between training and work.

3. Units of competency

Units of competency are the building blocks that make up a VET qualification. Each unit of competency includes specific skills and knowledge.

4. Competency based assessment

VET students are assessed as 'competent' or 'not yet competent' in each unit of competency. To be assessed as competent, you must show a consistent application of skills and knowledge to the standard required in the workplace.

VET has never been more relevant. According to the Foundation for Young Australians 'New Work Order' report series, today's 15-year-olds are likely to navigate 17 changes in employer across five different careers. VET offers the kind of flexible training that will help young people navigate the future world of work. In 2019, 4 million people gained a VET qualification in Australia. Students can do apprenticeships and traineeships while still at school and earn while they learn.

VET equips young people for ten of the top 10 jobs predicted to see the fastest growth in demand in coming years, such as sales, aged care, child care and hospitality. More people enrol in VET after University than before they go so they can get the workplace skills they need to get the job they want. A VET qualification is nationally recognised and valued by employers all over the country, including some of Australia's biggest companies. VET continues to deliver great results in a range of areas and, because of its links with industry, is flexible, adaptable, practical and up-to-date.

VET courses are flexible so people can do partial qualifications, short courses, and individual skill sets and units of competency, allowing them to gain the skills they need, when they need them. For young people who are not sure what they want to do when they finish school, studying a VET course allows them to keep their options open while gaining valuable skills for the workplace.

What are the benefits of VET?



VET is a national system with qualifications that are recognised and can lead to employment anywhere in Australia.



Vocational education and training (VET) teach practical workplace skills through training organisations. Likewise, students develop non-technical skills that can be applied across different jobs and industries. Skills including communication, teamwork, problem solving and self-management. Almost 80 per cent of VET graduates are in work after completing their course.



VET offers courses for hundreds of different occupations – not just trades.



VET qualifications can contribute towards your Queensland Certificate of Education (QCE) and Australian Tertiary Admission Rank (ATAR) dependent on your Subject Selection. VET can help young people get into university and gain credits for some degrees.



Students gain knowledge through specialised training to understand and perform specific workplace tasks. Students learn practical knowledge of how an industry works which enables you to see the big picture and learn how to progress your career.



VET can lead to full-time, part-time or casual employment opportunities. This flexibility may allow you to follow multiple interests at the same time – like employment, further education and volunteering.



Students can earn while they learn - School-based apprenticeships and traineeships (SATs) allow you to earn an income as you train, study and work. SATs help students go places, whether that's a full-time job, a trade career, University, TAFE or other professional training.



VET can lead to TAFE, further learning at a Registered Training Organisation (RTO) or University – it is up to you and your goals.

VET Myth Busting

Myth #1: University graduates earn more than VET Graduates.

Fact: In comparison with University undergraduate programs, VET usually provides students with a faster, more cost-effective pathway to complete a qualification and enter the workforce.

- The employment rate for VET graduates is 78% while the employment rate for graduates from a Bachelor's degree program is 69%.
- VET graduates have the capacity to earn higher salaries than many Bachelor's degree graduates.
- More people enrol in VET after University than before they go so they can build on their degree and get the workplace skills they need to get the job they want.
- The ['Perceptions are not reality' report \(2017\)](#) found that, on average, VET graduates have the same, and sometimes higher, starting salaries as university graduates.

Myth #2: VET is for people who aren't academic

Fact: VET is for anyone who wants to get the skills they need to get a job

There are hundreds of interesting and exciting careers in industries ranging from: aviation, agriculture, library and museum services, hospitality, printing and graphic arts, real estate and property management, beauty, tourism and travel, conservation and land management, health, business, construction, boating and marine

VET can also help young people get into University and even gain credits for some degrees. In Queensland, students who do four general subjects, plus one VET qualification at Certificate III or above are eligible to receive an ATAR to gain entry to University.

Myth #3: VET graduates struggle to get a job

Fact: VET is for all QCE students. It is important to choose subjects and courses that support your pathway.

Having a VET qualification can actually make you more employable. Almost 80 per cent of VET graduates find a job after completing their course. That's a higher employment rate than University undergraduates. Many people who study a VET course can earn while they learn. According to the ['Perceptions are not reality' report \(2017\)](#):

- 78% of VET graduates are employed after training.
- 82% of graduates who participated in VET as a part of an apprenticeship or traineeship are employed after training.
- The graduate employment rate of VET students who train as part of a trade apprenticeship is as high as 92%.

A VET qualification is nationally recognised and valued by employers all over the country including some of Australia's biggest companies. The future world of work needs people with a range of skills who can move from industry to industry to meet demand where it's needed. VET helps people develop skills that can take them from job to job through training that focuses on the skills they will need in the workplace. In-demand jobs in care and community, hospitality, and the services industries (such as retail, real estate, administration, and telecommunications) are all covered by VET.

Myth #4: VET is just for people who want to do a trade

Fact: VET courses can help people gain professional nationally recognised qualifications in more careers than you'd expect – and not just in the trades.

VET can be used in the calculation of your Australian Tertiary Admission Rank (ATAR) if you are eligible, for Certificate III and above. If you do not achieve the ATAR you need, or if you are a QCE student, undertaking a VET qualification may give you an alternative pathway to University (QCAA, Complementary Courses of Study 2020).

Myth #5: VET is only for Non-ATAR Eligible Students

Fact: No, Vocational Education and Training courses are designed to meet the current and future needs of the job market

VET qualifications can lead to traineeships and apprenticeships in a variety of industries, further study/higher education and/or work outcomes (QCAA, 2020).

VET is an important part of senior schooling for many students. Approximately 60% of Queensland senior students achieve VET qualifications. In recent years the most popular courses have been in business, information & communication technology (ICT), hospitality, construction, fitness, and sport and recreation.

Myth #6: You cannot go to University if you do VET at school

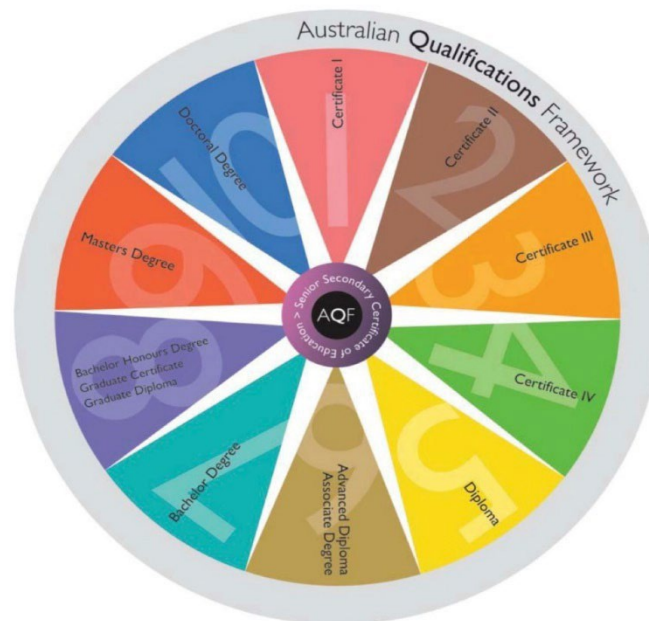
Fact: Yes, you can still go to University if you do VET at school.

People who study VET courses can become aeronautical engineers, nurses, social workers, software designers, zookeepers, landscape gardeners, or fitness instructors, just to name a few. There are thousands of qualifications to choose from ranging from Certificate I to Certificate IV, and Diploma, Advanced Diploma, Vocational Graduate Diploma and Vocational Graduate Certificate.

VET also offers many University preparation courses for those that are looking for alternative pathways into higher education. Read more about the many different jobs you can do with a [VET qualification](#).

VET can help young people get into University and even gain credits for some degrees. In Queensland, school students who do four general subjects, plus one VET qualification at Certificate III or above are eligible to receive an ATAR to gain entry to university. Plus, some training providers offer university preparation courses that can help young people gain entry to University if they were not eligible for an ATAR when they finished school.

AUSTRALIAN QUALIFICATIONS FRAMEWORK (AQF)



The Australian Qualifications Framework (AQF) is the national policy for regulated qualifications in Australia. It incorporates qualifications from each education sector – schools, vocational education and training (VET) and higher education – into a single comprehensive framework. (The AQF: <https://www.aqf.edu.au/>)

QUICK FACTS

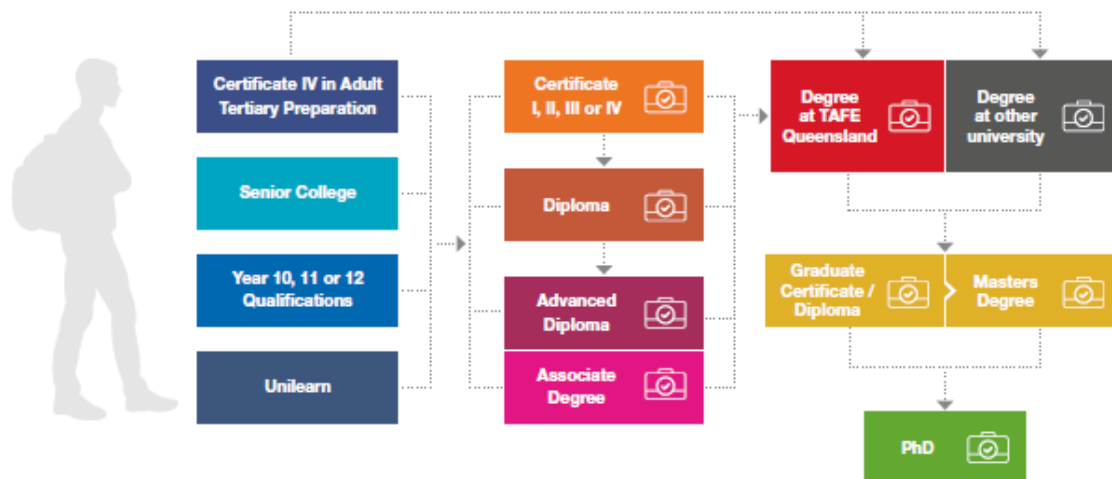
- The AQF was introduced in 1995
- The AQF supports lifelong learning by providing flexible qualification linkages and student pathways through Australia's three education sectors
- AQF qualifications are regulated, quality assured and nationally recognised
- 57% of VET students enrol in AQF Level 3 qualifications or higher
- Less than 1% of VET students enrol in AQF Level 8 qualifications
- The AQF is currently under review

The AQF and VET

AQF Level	Qualification Type	Volume of Learning
1	Certificate I	0.5 – 1 year
2	Certificate II	0.5 – 1 year
3	Certificate III	1 – 2 years
4	Certificate IV	1 – 2 years
5	Diploma	1 – 2 years
6	Advanced Diploma	1.5 – 2 years
7	Bachelor Degree	3 years
8	Bachelor Degree Graduate Certificate Graduate Diploma	1 year 0.5 – 1 year 1 – 2 years

ARTICULATION PATHWAYS

YOUR PATHWAY TO HIGHER EDUCATION BEGINS HERE!



COMPLETING A QUALIFICATION WITH THIS SYMBOL
 MEANS THAT YOU ARE **EMPLOYMENT READY!**

What are the Costs?

VET in Schools (VETiS) funding

Students undertaking VETiS, funded by the VET investment budget, can complete one employment stream qualification at the Certificate I or II level.

VETiS qualifications funded by the VET investment budget are listed on the [Priority Skills List](#) (DESBT Portal 2024 - 2025) by the Department of Employment, Small Business and Training (DESBT).

These qualifications have been identified in consultation with industry as leading to employment outcomes and are based on skills shortages and Queensland Government priorities.

Who is eligible to receive VETiS funded training?

To be eligible to access a [VETiS at school qualification](#) funded by the Queensland Government, prospective students must:

- Be currently enrolled in a secondary school, in Year 10, 11 or 12 (the duration of your VETiS at School course cannot be longer than your remaining high school studies);
- Permanently reside in Queensland;
- Be an Australian citizen, Australian permanent resident, a temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen.

What are the Options?

All students will have the option to either 'opt in' or 'opt out' of the VETiS funding. However, once a student has consumed their VETiS funding, they cannot use it again whilst at school.



How can VET prepare me for the future?

The National Skills Commission's (NSC's) five-year employment projections to November 2026, shows that total employment is projected to increase by 1,176,200 (or 9.1 per cent) over the five years to November 2026. (*Labour Market Information Portal 2020, Employment Outlook - Five years to November 2025, National Skills Commission*).

Each year, the National Skills Commission produces employment projections by industry, occupation, skill level and region for the following five-year period. These employment projections are designed to provide a guide to the future direction of the labour market, however, like all such exercises, they are subject to an inherent degree of uncertainty.

Health Care and Social Assistance is projected to make the largest contribution to employment growth over the period (increasing by 301,000 or 15.8 percent), followed by Professional, Scientific & Technical Services (206,600 or 16.8percent), Education & Training (149,600 or 13.4 percent), and Accommodation and Food Services (112,400 or 13.2 percent).

Together, these four industries are projected to generate 65.3 per cent of total employment growth over the five years to November 2026.

To read more and gain insights into employment projections, you can visit the [Labour Market Information Portal](#).

Industry	Projected employment growth – five years to November 2026	
	('000)	(%)
Agriculture, Forestry and Fishing	16.2	5.1
Mining	15.9	5.9
Manufacturing	23.1	2.7
Electricity, Gas, Water and Waste Services	2.6	1.9
Construction	66.4	5.8
Wholesale Trade	6.6	1.8
Retail Trade	55.1	4.3
Accommodation and Food Services	112.4	13.2
Transport, Postal and Warehousing	39.9	6.1
Information Media and Telecommunications	0.7	0.4
Financial and Insurance Services	33.2	6.3
Rental, Hiring and Real Estate Services	14.9	6.3
Professional, Scientific and Technical Services	206.6	16.8
Administrative and Support Services	28.8	6.4
Public Administration and Safety	59.2	6.4
Education and Training	149.6	13.4
Health Care and Social Assistance	301.0	15.8
Arts and Recreation Services	23.7	10.1
Other Services	20.3	3.7
All Industries	1176.2	9.1

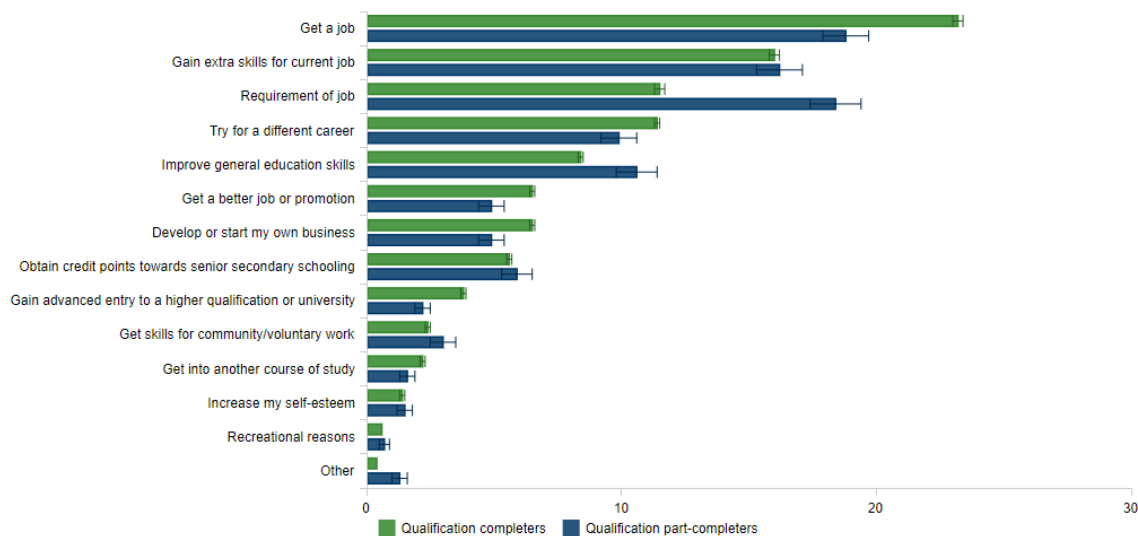
Table 1: Employment Outlook to November 2026 - (Labour Market Insights)

VET STUDENT OUTCOMES 2023

Main Reason for Training

Overall, 75.1% of qualification completers and 73.1% of qualification part-completers undertook training for employment-related reasons. The main reason for training for qualification completers was 'to get a job', at 23.2% while for qualification part-completers it was 'to get a job' and 'it was a requirement of my job', at 18.8% and 18.4% respectively.

Figure 1 Main reason for undertaking training, for qualification completers and part-completers, 2023 (%)



Employment Outcomes

In 2023, 67.6% of qualification completers had an improved employment status after training, up 2.6 percentage points from 2022.

- 69.7% of qualification completers were employed before training. Of these:
 - 17.6% were employed at a higher skill level after training, similar to 2022.
 - 37.8% were employed in a better job after training, up 0.7 percentage points from 2022.
- 30.3% of qualification completers were not employed before training. Of these: -
 - 50.6% were employed after training, up 1.0 percentage points from 2022.

In 2023, 29.8% of qualification completers were employed after training in the same occupation as their qualification, up 3.4 percentage points from 2022. A further 28.9% were employed in a different occupation but found the training relevant, similar to 2022.

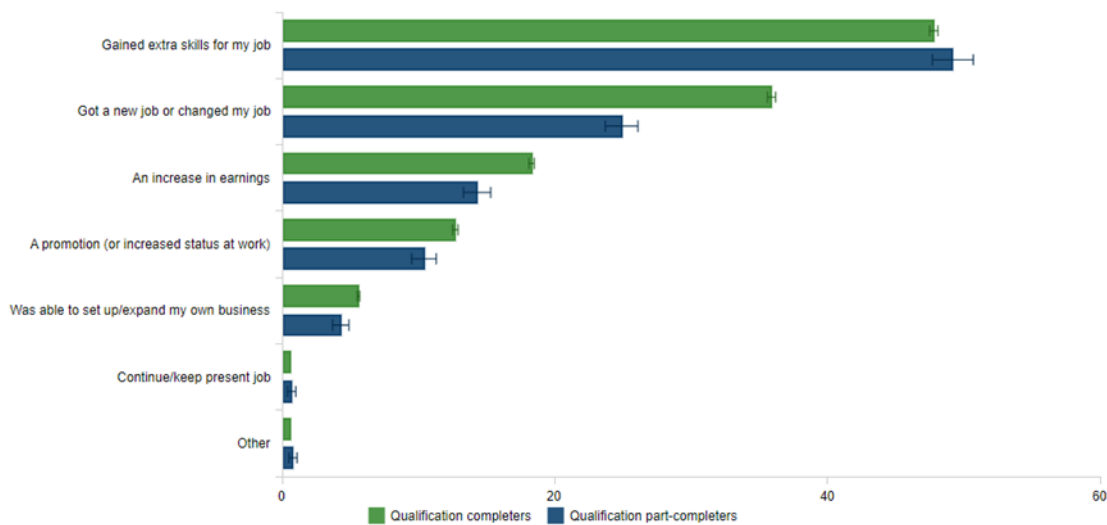
The median annual income for students who completed a certificate II or higher-level qualification and were employed full-time after training was \$65 000. By field of education, income was highest for those who completed a qualification in Engineering and related technologies (\$74 800) and lowest for Mixed field programs (\$46 400).

Job Related Benefits from VET Training

Of those employed after training:

- 81.5% of qualification completers received at least one job-related benefit, up 3.6 percentage points from 2022.
- 71.9% of qualification part-completers received at least one job-related benefit, up 2.4 percentage points from 2022.
- The most commonly cited job-related benefit was 'gained extra skills for my job', cited by 47.8% of qualification completers and 49.2% of part-completers, followed by 'got a new job or changed my job' (35.9% of qualification completers and 24.9% of part-completers).

Figure 5 Job-related benefits of undertaking training, for qualification completers and part-completers, 2023 (%)

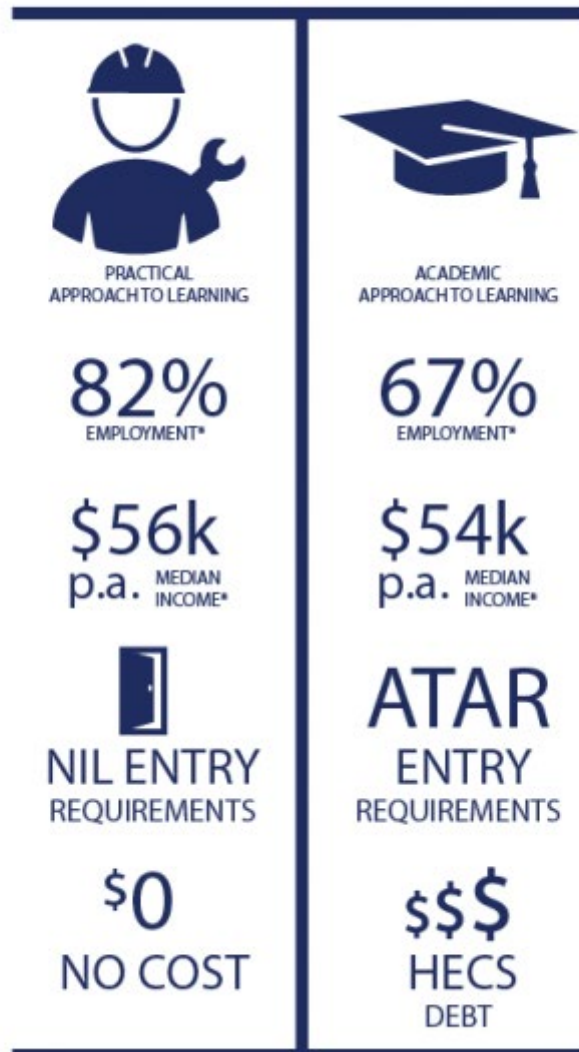


Satisfaction with Training

As reported in 2023, compared with 2022:

- 89.0% of qualification completers were satisfied with the training overall, similar to 2022.
- 76.9% of qualification part-completers were satisfied with the training overall, similar to 2022.
- 84.6% of qualification completers are likely to recommend their training provider, similar to 2022.
- 74.2% of qualification part-completers are likely to recommend their training provider, similar to 2022.

VET vs UNI



Vocational Education

82% of VET graduates who completed an apprenticeship or traineeship are employed after training*

\$56,000 per annum is the median income of a VET graduate working full time after training*

Nil entry requirements and in some instances, study can commence whilst at school

Little or No cost to you.

University Education

67% of university students find work after graduation

\$54,000 per annum is the median income of a university graduate*

Entry requires an ATAR

HECS debt.

*McCrimdle Research & Skilling Australia Foundation.

Fast Facts

The VET student outcomes show that **89%** of VET graduates achieved their goal for training (VET Student Outcomes, NCVET Statistical report, December 2022).



67.7% had an improved employment status after training.



69.7% were employed before training.



89.0% were satisfied with the overall quality of training.



87.2% of graduates achieved their goal for training.



33.6% of graduates commenced further study after training.



84.6% would recommend their training provider.



67.6% of subject completers had an improved employment status after training.



What is a SAT or SBA?

[\(SBA\) School-based Apprenticeship or \(SAT\) School-based Traineeship.](#)

Apprenticeships and traineeships combine work with study, so you can earn while you learn.

School-based apprenticeships and traineeships (SATs) allow high school students, generally in Years 10, 11 or 12, to work for an employer and train towards a recognised qualification, while completing their secondary schooling and studying for their Queensland Certificate of Education (QCE).

SATs can help you get practical on the job training, a trade career, University, TAFE or other training.

*“The difference between
ordinary and extraordinary is
that little extra.”*

School-based apprentices and trainees, typically in Years 10, 11 and 12, are trained in the workplace and with a supervising Registered Training Organisation (SRTO), in their chosen apprenticeship or traineeship while continuing to study towards their Queensland Certificate of Education (Senior Certificate or equivalent).

To commence a school-based apprenticeship or traineeship (SAT), a student must have the support of the employer, the school, the SRTO, and their parent or caregiver.

The employer, student and parent or caregiver (if applicable and appropriate) will be required to sign a training contract (with the assistance of an Australian Apprenticeship Support Network [AASN] provider) agreeing to work together for the length of the apprenticeship or traineeship.

It is anticipated that, prior to lodging the training contract for registration, the AASN provider will ensure that the parties to the contract work together, and with the parent or caregiver and the school, to negotiate a schedule of education, training and employment ([ETES](#) – Form to complete). There must be some impact on the student's school timetable for the program to be considered school-based and this schedule will show that impact.

Earn and Learn Under SBA or SAT

All school-based apprentices and trainees are paid for time spent working with their employer.

It is expected that the employer will provide 7.5 hours per week of paid employment, which may be averaged over a 3-month period. The employer may provide the equivalent of a 'day' employment as part days across the week. The employer is expected to be able to provide 375 hours (50 days) of paid employment over each 12-month period from the date of commencement of the training contract. These hours are to be negotiated with the school and the school-based apprentice or trainee prior to the commencement of the training contract. A school-based apprentice or trainee can work additional hours or days including during weekends or across school holidays as agreed between the parties.

Prior to completing a school-based training contract, a trainee must have completed 50 days of paid employment for each year of the equivalent full-time nominal term of the traineeship.

[Frequently Asked Questions - School Based Apprenticeships](#) The FAQ to school-based apprenticeships and traineeships and Information for Parents and Careers is a comprehensive document covering all aspects of the school-based arrangement, including requirements, roles and responsibilities.

This guide answers all the questions in relation to the requirements specific to school-based apprenticeships and traineeships (SATs) and additional to the requirements for all apprenticeships and traineeships

START EARNING
Start earning money while you study

FLEXIBLE TRAINING
Train on-the-job, on-campus, or both

INDUSTRY SKILLS
Develop knowledge and skills from expert teachers with extensive industry experience

Why do an apprenticeship or traineeship?

HANDS-ON EXPERIENCE
Learn with the latest technology and tools in our well-equipped facilities

REAL QUALIFICATIONS
Graduate with a nationally recognised qualification

CAREER ADVICE & HELP
Students can access our Employment Centre even after they graduate, to help progress their careers

VET Qualification, the ATAR and Tertiary Selection

Did you know that a Certificate III, IV or a Diploma is a pathway to university?

You can convert your results to a selection rank, which will give you an idea of which University you can apply to. There are different selection ranks assigned to Australian Qualification Framework (AQF) courses for each University and different requirements.

Some Universities may require you to sit a Special Tertiary Admissions Test and/or if the Certificate does not meet the English subject prerequisite. The English prerequisite can be satisfied by achieving a minimum grade of C (Units 3 and 4) in English, English as an Additional Language, Literature or English and Literature Extension in Year 12.

“Education is the most powerful weapon you
can use to change the world”

-Nelson Mandela

USI - Your Education Number for Life

Your Unique Student Identifier (USI) is your individual education number for life. It also creates a government authenticated record of your vocational education and training (VET) achievements.

You need a USI if you are:

- a student studying nationally recognised Vocational Education and Training (VET)
- seeking a VET student loan
- a higher education student seeking a HELP loan or Commonwealth Supported Place
- a higher education student graduating.

Follow the links below for everything you need to know about creating, finding, managing and sharing your USI.

Students must obtain a Unique Student Identifier (USI) to enrol in VET Pathways.

Students must apply for a USI at <https://www.usi.gov.au>

NOTE: Students will not be issued with either a Certificate or Statement of Attainment or be awarded QCE points if they have not provided a Unique Student Identifier (USI) to the school and RTO or University.

You will need one of the following forms of ID to create your USI such as a:

- Passport (Australian)
- Medicare Card
- Driver's License
- Non-Australian Passport (with Australian Visa)
- Birth Certificate (Australian)
- Certificate of Registration by Descent
- Citizenship Certificate
- ImmiCard



Career Education

Career education is concerned with the development of knowledge, skills and attitudes through a planned program of learning experiences in education and training settings which will assist students to make informed decisions about their life, study and/or work options and enable effective participation in working life.

Useful career education websites:

[myfuture](#)

Australia's career information service

[TAFE Queensland](#)

Queensland's largest provider of vocational education and training

[Graduate Careers Australia](#)

Students and graduates can explore options for further study, find vacation work, write a winning job application and resume, and investigate work in different industries

[Queensland Government—Work and Career](#)

Resources for youth about finding a job, pay, rights at work, career advice and money management

[Queensland Skills Gateway](#)

Students can explore training courses, training providers, occupations and eligibility for subsidised training

[Be Work Smart \(PDF, 4.3MB\)](#)

Resources to assist young people with a pre-employment skills checklist and videos showing what new employers are looking for in their business

[The Good Careers Guide](#)

An in-depth look at a range of occupations and their education and training pathways—available as an app, electronic book or a print resource to purchase

[Master Builders Australia](#)

Information on the range of careers available in the building and construction industry

Choose your own health career

Resources designed for students, career practitioners, VET coordinators and parents to highlight job opportunities in the health sector which can be achieved with vocational education and training—from entry level roles to more senior positions

Job Access

Workplace and employment information for people with a disability

So You Can

Resources to help prepare job seekers to become job ready, obtain and maintain employment

Skillsroad

An initiative of the Australian Chamber of Commerce and provides resources for students, parents and teachers ready to start a career journey

Job Jumpstart

Helps students explore careers and prepare for work using a number of online tools

CareerMe

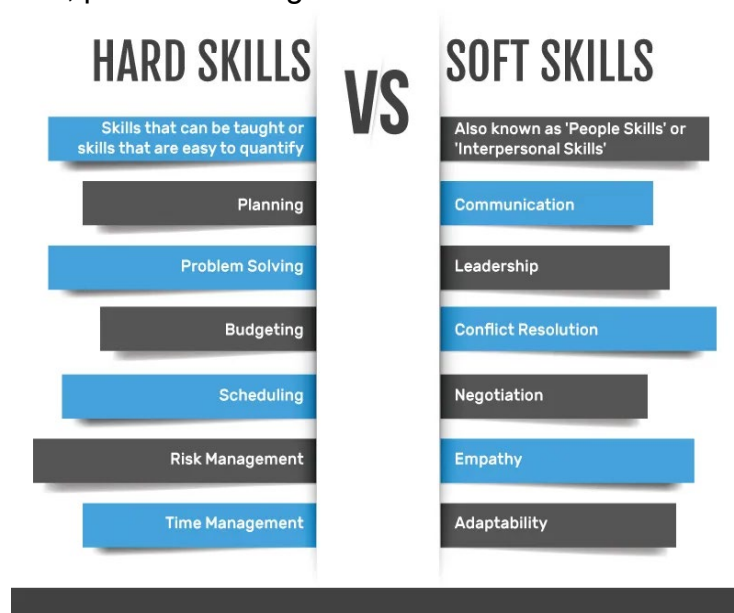
Information about a free app for smartphones and tablets to help young people plan career paths and find job opportunities

My Big Tomorrow

Resources that aim to inspire young people to think more broadly about their future careers

What are employers looking for?

Employers look for a well-organized, easy-to-read resume tailored to the position a candidate is applying for. A resume should highlight the applicant's skills and experience relevant to the job. It should be free of errors. When tailoring your resume, include keywords from the job posting in your resume summary, skills and work experience. There are a few skills that employers look for in job candidates no matter what the open position is, and having these skills can make you more marketable to recruiters. These skills include communication, problem solving and teamwork.



Frequently Asked Questions

How do I know what subjects to choose if I still don't know what to do in the future?

These websites are a good starting point:

Myfuture - provides resources to explore career pathways and tools to develop self-knowledge to help with career decision-making. <https://myfuture.edu.au/>

The **National Careers Institute** has developed the **Your Career website** for public policy purposes using a number of information sources and is presented by the Commonwealth of Australia as represented by the Department of Employment and Workplace Relations for the purposes of disseminating information to the public. <https://www.yourcareer.gov.au/>

Career Bullseye Charts are a great way to Start exploring career pathways by selecting a learning area you enjoy. Whether it is Art, Music, Fashion or even trades and metal work or maybe it is math, the Bulls Eye chart can help you explore career pathways that may be of interest. <https://www.education.gov.au/collections/a4-colour-bullseye-posters>

You can also look to do a Career Quiz that can help you look at different pathways
<https://365tests.com/job-tests/career-assessment-test/>
<https://explorecareers.com.au/career-quiz/>
<https://whatcareerisrightforme.com/>

What job can I get by studying a VET course?

There are many opportunities for graduates of a VET qualification.

Learn about different occupations: Explore our 358 occupation profiles. There are details of tasks, required skill levels and up-to-date salary and labour market information (sourced from the Australian Bureau of Statistics and Jobs and Skills Australia. <https://myfuture.edu.au/occupations>

Search for courses: Search over 15,000 current higher education and vocational education and training (VET) courses delivered by Australian universities, TAFEs and Registered Training Organisations. <https://myfuture.edu.au/courses>

Visualise alternative pathways: The myfuture School to Work Pathway infographics will help you visualise various pathways you can take from school to work and will help to question and explore their options when career planning and decision-making. <https://myfuture.edu.au/assist-others/school-to-work-pathways-infographics>

Learn about different industries: How much do you know about different industries? Access information about each industry, including their employment prospects. <https://myfuture.edu.au/industries>

How can I find out what the entry requirements are for my course I want to study?

You can visit the University you're interested in below to find out for information on VET entry as a pathway to study.

When applying for tertiary study via QTAC each university will have their own policies for entry in relation to VET qualifications and subjects and are subject to change. We suggest you talk directly to universities regarding VET entry. For more information go to **QTAC – ATAR and VET Qualifications** <https://www.qtac.edu.au/institutions/>

Australian Catholic University	https://www.acu.edu.au/study-at-acu/admission-pathways
Bond University	https://bond.edu.au/blog/how-get-university-offer-your-exams
Central QLD University	https://www.cqu.edu.au/study/english-study-pathways
Griffith University	https://www.griffith.edu.au/apply/guaranteed-admission-scheme/early-offer
Queensland University of Technology	https://www.qut.edu.au/study/applying/recent-secondary-education
University of Queensland	https://study.uq.edu.au/admissions
University of Southern Queensland	https://usq.edu.au/study/degrees/pathway-programs
University of Sunshine Coast	
Torrens University	https://www.torrens.edu.au/studying-with-us/high-school-students

Talking to a University at their Open Day is a great way to find out more information check out the **2024 dates here** - <https://www.qtac.edu.au/open-days-expos/>

TAFE QTAC Schedules <https://tafeqld.edu.au/how-to-apply/qtac-applications-schedules-for-selection-ranks.html>

Do different universities have different subject prerequisites for certain pathways or are they all the same?

Each University has different subject requirements so looking at the QTAC Website for the degree or industry you are interested in is a good way to start.

QTAC – year 10 Guide for 2025 which includes Course Perquisites can be found here https://www.qtac.edu.au/wp-content/uploads/2022/11/2025-Year10Guide-221122_4.9.pdf

What are the key differences between a VET graduate and university graduate?

Vocational education and university courses provide different experiences to those looking for further education. Some of the key differences include:

Their job-readiness – Vocational education gets you job-ready. Once you finish a vocational qualification, you'll be prepared to undertake the work you've been training for right away. In contrast, university education might require more training or education, or you might have to learn on the job.

Their ability to achieve career progression – A vocational program will allow you to take the steps required to chase your dream career in a shorter timeframe, often just months. However, if you complete a university degree, you might spend years studying, only to find yourself needing to complete extra study to be ready to work in your chosen field.

Their skillset – Vocational courses are designed to teach the skills you need to be job-ready. However, university courses may not cover everything employers are looking for. You may find yourself struggling to find employment after completing a university degree, depending on what area of study you've completed.

Why doesn't the VET investment budget subsidise Certificate III level VETiS qualifications?

VETiS qualifications on the Priority Skills List are only at the Certificate I and II level. Students completing Certificate III level qualifications by participating in a SAT may also be VETiS funded.

The VET investment budget will fund Certificate III level qualifications for VETiS in certain circumstances. Industry bodies or local employers can submit an Industry Proposal Funding Submission to the department which must demonstrate local employment opportunities as a result of this training. Students can still complete Certificate III qualifications that are delivered and resourced by school RTOs, or are self-funded.

(DESBT Portal, Training, Training and careers, Subsidised training and incentives VET in schools, 2020)

Can school leavers access subsidised training if they have done a VETiS qualification?

Students who complete a VETiS qualification at school, even at the Certificate III level or higher, are still eligible to access further Queensland Government subsidised training post-school, such as free TAFE for Year 12 graduates and Certificate III Guarantee.

To support Year 12 graduates into work, the Queensland Government offers free TAFE in high priority areas. Eligible Year 12 graduates must enrol and start training in a high priority qualification within the calendar year after leaving school to take advantage of this great opportunity. (TAFE QLD, Year 12 Fee Free, 2020)

(DESBT <https://desbt.qld.gov.au/training/training-careers/incentives/certificate3>)

How do I get an apprenticeship or traineeship (SAT)?

The first thing you need to do is find an employer. You can do this by looking through job ads or try talking to family and friends to see if they know of any opportunities. Senior Schooling send out regular communications and newsletters with SAT opportunities that you can apply for.

The Australian Government contracts Australian Apprenticeship Support Network (AASN) Providers are the first point of contact to provide information and advice to support employers, apprentices and trainees across Australia to better navigate the apprenticeship and traineeship system.

You can register at your interest or subscribe to the job board at any of the below APSN providers:

Apprenticeship Support Australia

Web: <https://www.apprenticeshipsupport.com.au/Home>

BUSY At Work

Web: <https://www.busyatwork.com.au/support-jobseekers>

MEGT (Australia) Ltd

Web: <https://www.megt.com.au/apprentices-and-trainees>

MAS National Pty Ltd

Web: <https://masexperience.com.au/for-job-seekers/> or
<https://masnational.com.au/mas-experience/>

How can I apply for TAFE?

To submit an application for a TAFE at School course, visit tafeapply.com You'll need the application code for the course in the location you want to apply for. This can be found at the back of the TAFE guide. You will also need your Learner Unique Identifier (LUI) and Unique Student Identifier (USI) numbers.

How can I apply for a MacGregor Certificate Offering or External VET Course ?

To submit an application for a MacGregor certificate offering or an external VET course you will need to visit Senior School and see our Industry Liaison Officer to have a discussion about the course you are looking at. You will be required to fill in a VET Expression of Interest form that will require your parents/caregivers approval for you to undertake the course. You will also need your Learner Unique Identifier (LUI) and Unique Student Identifier (USI) numbers.

What advice do you have for my Resume?

A great resume is a valuable tool for taking steps forward in your working life.

It's a key document for job applications and a way to showcase your skills, experience and achievements to potential employers.

It's best to think of your resume as a summary that shows why you'd be a good match for a role, rather than your whole career history – it needs to capture a potential employer's interest quickly. This is a great template to use <https://www.seek.com.au/career-advice/article/free-resume-template>

Remember the following things

- Your Mobile Number
- Your Personal Email – make sure that it is a professional one (e.g. using your full name)
- Your Personal Statement
- Your Skills and Attributes
- Your Education and Training
- Work Experience

What you won't need to put on your resume – your birthday, your personal address and your age/gender, as this is confidential. Remember - checking your spelling and grammar is a must and it's a good idea to get a friend to read over your resume too.

Do you have any tips for my SAT Interview?

Job interview preparation and tips for success

There are many different types of interviews, ranging from conversations lasting a few minutes to several formal meetings, sometimes with more than one interviewer. The interview process allows you to demonstrate that you are the right candidate for the job.

The following tips might help:

Before the interview you should plan ahead. If you need some support at school to prepare and plan, email the Industry Liaison Officer.

Do some research about the company and the position - Who are they, what are their values and what products or services do they sell/supply?

Practice interviewing - Enlist a friend (better yet, a group of friends or family members) to ask you sample questions. Practice making eye contact, sitting upright and smiling.

Video record your practice sessions - Pay attention to body language and verbal presentation. Eliminate verbal fillers, like "uh," and "um." Practice using positive body language to signal confidence, even when you're not feeling it.

Employers are looking for enthusiasm and a willingness to learn when it comes to choosing the right person for the role, so show that you have those two attributes in spades.

Make a list of key attributes or skills required and think about how you can demonstrate your strengths for each of these.

Handle logistics early - Have your clothes, resumé, and directions to the interview site ready ahead of time, to avoid any extra stress.

The STAR technique (Situation – Task – Action – Result)



Situation - Describe a situation you were in. For example, a fellow student was struggling with an assessment.

Task - Tell them what you decided to do. For example, I sat down with my friend to discuss how I could help.

Action - Describe what you actually did. For example, I gave my friend examples of how I improved my own research.

Result - Tell them what happened as a result of your actions. For example, his/her self-confidence improved dramatically and was able to submit the assessment.

You may have more experience than you think. Think about any part-time jobs, volunteering opportunities or responsibilities you've had, such as babysitting, mowing lawns, being the captain of a sports team, delivering newspapers, or tutoring others. If it can demonstrate punctuality, reliability and other attributes, be sure to mention it!

VET Offerings at MacGregor

The VET program offerings at MacGregor SHS are reviewed regularly to ensure the courses meet our students' interests and align to industry needs. The available courses provide real life experience and deliver practical, industry relevant training to our students. Please note that courses offered during Wednesday Period 4 can change year to year due to student demand and interest.

If you need more information on these courses, please see the Industry Liaison Officer or Head of Senior Secondary.

Industry	Course	Duration	Schedule	Cost	QCE Points	Registered Training Organisation (RTO)
Construction	Cert I Construction	1 year	Wednesday, Period 4	VETiS or \$800*	Up to 3	My Industry Training
Aviation	Cert III in Aviation (Remote Pilot)	1 year	Wednesday, Period 4	VETiS or \$1500*	Up to 6	Aviation Australia
Logistics	Cert II Supply Chain Operations and Cert II Food Processing (Dual)	2 terms	Wednesday, Period 4	VETiS +\$100 or \$1600*	Up to 6	Strategix Training Group
Community Services	Cert II Community Services	2 terms	Wednesday, Period 4	VETiS or \$1500*	Up to 4	Strategix Training Group
Health Care	Cert III in Fitness	2 years	Timetabled subject	\$550	Up to 8	Binnacle Training
Health Care	Cert II in Health Support & Cert III in Health Services Assistance	2 years	Timetabled subject	VETiS + \$500	Up to 8	Strategix Training Group
Professional Services	Certificate III in Business	2 years	Timetabled subject	\$380	Up to 8	Binnacle Training
Professional Services	Diploma of Business	2 years	Wednesday, Period 4	\$2,500**	Up to 8	Strategix Training Group

*If VETiS has been used this is the Fee For Service.

**Payment Plans are available



Certificate I in Construction

Additional Learning Option

Registered Training Organisation: Course offered by Adapt Education RTO 32452 trading as My Industry Training

RTO Code: 32452

Qualification Code and Title: CPC10120: Certificate I in Construction

Course Overview:

Certificate I in Construction is a yearlong standalone VET subject offered in Year 11. It gives students National Industry recognition and contributes 3 QCE credit points. This qualification introduces students to the construction industry, its culture, occupations, job roles and workplace expectations. The course has both practical and theory elements. Students will be required to use tools and equipment to construct a project throughout the course. The certificate course is trained and assessed by My Industry Training and the qualification issued by Adapt Education.

Course Outcomes:

- Certificate I in Construction (CPC10120)
- White Card (General Construction Induction)
- Opportunity for work experience and apprenticeships

Successful completion of the Certificate I qualification contributes up to a **maximum of three (3) credits** towards a student's **QCE (Preparatory)**.

Cost: Fee free under VETiS funding by the Qld Government for eligible students.

*If Students have consumed VETiS the course fee will be \$800.

Duration: 1 Year, Wednesdays Period 4

Course Code	Unit Description	Course Assessment
CPCCCM2004	Handle construction materials	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Exams Teacher observation Teacher questioning
CPCCCM2005	Use construction tools and equipment	
CPCCCM1011	Undertake basic estimation and costing	
CPCCOM1012	Work effectively and sustainably in the construction industry	
CPCCOM1013	Plan and organise work	
CPCCVE1011	Undertake a basic construction project	
CPCCWHS1001	Prepare to work safely in the construction industry	
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	
CPCCOM1014	Conduct workplace communication	
CPCCOM1015	Carry out measurements and calculations	
CPCCOM2001	Read and interpret plans and specifications	

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

Certificate III in Aviation (Remote Pilot)

Registered Training Organisation: Aviation Australia

RTO Code: 30770

Qualification Code and Title: AVI30419 Cert III in Aviation (Remote Pilot)

Course Overview:

Obtaining your Remote Pilots Licence (RePL) is the first step to being able to operate remotely piloted aircraft systems (RPAS), otherwise known as drones or UAVs, for commercial or business purposes without many weight or operating restrictions. The unmanned aviation industry is set to grow significantly in the coming years and remotely piloted aircraft (RPA) are replacing manned aircraft in many roles.

Certificate III in Aviation (Remote Pilot), covers the training required to legally operate a remotely piloted aircraft. This course includes the theoretical and operational (practical) training required to obtain your RePL and kick-start your drone career. The Certificate III is an academic qualification which you can either use as a stand-alone set of skills or build on by gaining further aviation qualifications such as the Diploma of Aviation Management.

Course Outcomes:

- AVI30419 Certificate III in Aviation (Remote Pilot);
 - CASA Remote Pilot Licence (RePL)*;
 - CASA Aeronautical Radio Operators Certificate (AROC)*
- *subject to eligibility and Civil Aviation Safety Authority (CASA) approval*

Successful completion of the Certificate III qualification contributes up to a **maximum of Six (6) credits** towards a student's **QCE (Core)**.

Cost: This course is approved for funding by the Queensland Government through the Certificate III Guarantee - Vocational Education and Training in Schools (VETiS) program. Information on VETiS can be found: <https://training.qld.gov.au/providers/funded/vetis> If students qualify for the VETiS funding, there is no cost associated with this course. If students have already utilised their VETiS funding, the cost of the certificate is \$1,500.

Duration: 1 Year, Wednesdays Period 4

Course Code	Unit Description	Course Assessment
AVIF0021	Manage human factors in remote pilot aircraft systems operations	Competency Based. Assessment for the Certificate III in Aviation (Remote Pilot) will be related to real life industry situations and is based on a consistent demonstration of competency. All assessment is competency-based, and may include: <ul style="list-style-type: none"> • Practical observations and testing • Theoretical questioning • Portfolio • Structured workplace learning • Online assessment questions and revision
AVIH0006	Navigate remote pilot aircraft systems	
AVIW0028	Operate and manage remote pilot aircraft systems	
AVIW0004	Perform operational inspections on remote operated systems	
AVIY0052	Control remote pilot aircraft systems on the ground	
AVIY0023	Launch, control and recover a remotely piloted aircraft	
AVIY0053	Manage remote pilot aircraft systems energy source requirements	
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations	
AVIE0003	Operate aeronautical radio	
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations	
AVIG0003	Work effectively in the aviation industry	
AVIY0027	Operate multi-rotor remote pilot aircraft systems	
AVIW0006	Perform infrastructure inspections using remote operated systems	
AVIW0007	Perform aerial mapping and modelling using remote pilot aircraft system	

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

Certificate II in Food Processing + Certificate II in Supply Chain Operations

Additional Learning Option – Dual Qualification

Registered Training Organisation: Strategix Training Group

RTO Code: 31418

Qualification Code/s and Title: FBP20122: Certificate II in Food Processing

TLI20421: Certificate II in Supply Chain Operations

Course Overview:

This dual qualification is informative and practical with topics relevant to current food industry requirements and warehousing trends, including food safety, stock control and Chain of Responsibility. This Strategix course will help you gain accredited qualifications and practical skills in an ever-growing industry that operates 24/7, throughout the entire world.

Successful completion of the dual qualification contributes up to a **maximum of six (6) credits** towards a student's **QCE (Core)**.

Cost: FBP20122 Certificate II in Food Processing is fee free under VETiS funding by the Qld Government for eligible students. Additional to the VETiS funding, TLI20421 Certificate II in Supply Chain Operations will be charged at a discounted rate of \$100 per student.

*** If the student has used their VETiS funding, the course fee will be \$1,500 for FBP20122 Certificate II in Food Processing plus an additional \$100 for TLI20421 Certificate II in Supply Chain Operations.

Duration: 2 Terms, Wednesday Period 4

FBP20122: Certificate II in Food Processing

Course Code	Unit Description	Course Assessment
FBPWHS2001	Participate in work health and safety processes	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Placement Exams Teacher observation Teacher questioning
FBPOPR2074	Carry out manual handling tasks	
TLIL0007	Complete workplace induction procedures	
FBPOPR2071	Provide and apply workplace information	
FBPPPL2001	Participate in work teams and groups	
FBPFSY2002	Apply food safety procedures	
FBPOPR2070	Apply quality systems and procedures	
FBPOPR2096	Follow procedures to maintain good manufacturing practice in food processing	
FBPPPL2002	Work in a socially diverse environment	
MSMENV272	Participate in environmentally sustainable work practices	
FBPOPR2079	Work with temperature-controlled stock	
TLIA2014	Use product knowledge to complete work operations	
BSBOPS203	Deliver a service to customers	

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

Certificate II in Food Processing + Certificate II in Supply Chain Operations

Additional Learning Option – Dual Qualification

Registered Training Organisation: Strategix Training Group

RTO Code: 31418

Qualification Code/s and Title: FBP20122: Certificate II in Food Processing

TLI20421: Certificate II in Supply Chain Operations

TLI20421: Certificate II in Supply Chain Operations

** Successful completion of FBP20122 is required before commencing TLI20421. Six units of competency, as shown in blue, are credit transferred from FBP20122 to fulfil the package requirements of TLI20421.

Course Code	Unit Description	Course Assessment
TLIX0023	Identify the roles and functions of the supply chain industry	Competency Based. Assessment will be delivered using a variety of techniques, including:
TLIF0009	Ensure the safety of transport activities (Chain of Responsibility)	
TLIE1003	Participate in basic workplace communication	
TLIF0025	Follow work health and safety procedures	Practical assessment Written tasks Placement Exams Teacher observation Teacher questioning
TLIU2012	Participate in environmentally sustainable work practices	
TLIJ2001	Apply quality procedures	
TLIG2007	Work in a socially diverse environment	
TLID0020	Shift materials safely using manual handling methods	
TLIL0007	Complete workplace induction procedures	
TLIA2014	Use product knowledge to complete work operations	
BSBOPS203	Deliver a service to customers	
FBPOPR2079	Work with temperature-controlled stock	
FBPOPR2071	Provide and apply workplace information	
FBPPPL2001	Participate in work teams and groups	

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

Certificate II in Community Services

Registered Training Organisation: Strategix Training Group

RTO Code: 31418

Qualification Code and Title: CHC22015 Certificate II in Community Services

Course Overview:

Certificate II in Community Services is an informative and practical course with topics relevant to the current Community Sector. Careers within the Community Services sector are demanding but rewarding. The skills learned will apply to a broad range of job opportunities that will enable you to make a real difference in many people's lives. Certificate II in Community Services will provide knowledge and skills to work with vulnerable community members. It also provides a great pathway to relevant higher-level courses. This certificate also incorporates a work experience element so you will get to put into practice the theory & skills you learn.

Successful completion of this qualification contributes up to a **maximum of four (4) credits** towards a student's **QCE (Core)**.

Cost: CHC22015 Certificate II in Community Services is fee free under VETiS funding by the Qld Government for eligible students.

*** If the student has used their VETiS funding, the course fee will be \$1,500.

Duration: 2 Terms, Wednesdays Period 4

Placement: 20 hours required

Course Code	Unit Description	Course Assessment
CHCCOM001	Provide first point of contact	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Placement Exams Teacher observation Teacher questioning
CHCCOM005	Communicate and work in health or community services	
CHCDIV001	Work with diverse people	
BSBWOR202	Organise and complete daily work activities	
HLTWHS001	Participate in workplace health and safety	
HLTINF006	Apply basic principles and practices of infection prevention and control	
CHCPRT001	Identify and respond to children and young people at risk	
BSBCRT311	Apply critical thinking skills in a team environment	
CHCVOL001	Be an effective volunteer	

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

Certificate III in Fitness

Registered Training Organisation: Binnacle Training

RTO Code: 31319

Qualification Code/sand Title: SIS30321: Certificate III in Fitness

Course Overview:

This qualification provides a pathway to work as a fitness instructor in settings such as fitness facilities, gyms, and leisure and community centres. Students gain the entry-level skills required of a Fitness Professional (Group Exercise Instructor or Gym Fitness Instructor). Students facilitate programs within their school community including: Community fitness programs, Strength and conditioning for athletes and teams and 1-on-1/group fitness sessions with male adults, female adults and older adult clients. This program also includes the following:

- First Aid qualification and CPR certificate
- A range of career pathway options including direct pathway into Certificate IV in Fitness (Personal Trainer) or Diploma of Sport at another RTO

Program delivery will combine both class-based tasks and practical components in a real gym environment at the school. A range of teaching/learning strategies will be used to deliver the competencies.

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required.

Successful completion of the Certificate III contributes **up to a maximum of eight (8) credits towards a student's QCE (Core)**.

Cost: \$550.00 **Duration:** 2 years timetabled subject

Course Code	Unit Description	Course Assessment
HLTWH001	Participate in workplace health and safety	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Hands on activities involving participants Group work Practical experience within school sporting programs and fitness facility Teacher observation Teacher questioning
SISXIND011	Maintain sport, fitness and recreation industry knowledge	
BSBSUS211	Participate in sustainable work practices	
SISXCCS004	Provide quality service	
SISXEMR001	Respond to emergency situations (SISXEMR003)	
HLTAID011	Provide First Aid	
BSBPEF301	Organise personal work priorities	
BSBOPS304	Deliver and monitor a service to customers	
SISFFIT035	Plan group exercise sessions	
SISFFIT036	Instruct group exercise sessions	
SISFFIT032	Complete pre-exercise screening and service orientation	
SISFFIT033	Complete client fitness assessments	
SISFFIT052	Provide healthy eating information	
SISFFIT040	Develop and instruct gym-based exercise programs for individual clients	
SISFFIT047	Use anatomy and physiology knowledge to support safe and effective exercise	

Further Information: Please see the Head of Department - HPE and Sport

Important Information:

This Subject Outline is to be read in conjunction with Binnacle Training's Program Disclosure Statement (PDS). The PDS sets out the services and training products Binnacle Training provides and those services carried out by the 'Partner School' (i.e. the delivery of training and assessment services). To access Binnacle's PDS, visit: <http://www.binnacletraining.com.au/rto.php> and select 'RTO Files'.

Certificate II in Health Support Services and Certificate III in Health Services Assistance

Additional Learning Option – Dual Qualification

Registered Training Organisation: Strategix Training

RTO Code: 31418

Qualification Code and Title: HLT23215: Certificate II in Health Support Services

HLT33115: Certificate III in Health Services Assistance

Course Overview:

Health and community services training is linked to the largest growth industry in Australia, estimated to grow by 20% over the next five years. These programs combine to provide students with entry level skills necessary for a career in the health sector and also provide a pathway to pursue further study. Skills acquired in this course include first aid, effective communication, workplace health and safety, infection control, understanding common medical terminology, conducting health checks, recognising healthy body systems and working with diverse people. Refer to training.gov.au for specific information about the qualification.

Successful completion of the dual qualification contributes up to a **maximum of eight (8) credits** towards a student's **QCE (Core)**. Up to 4 points for completion of the Certificate II and up to a further 4 points for completion of the Certificate III.

Work Experience:

Students are highly encouraged to complete a minimum of 20 hours work experience in a health or community service facility to strengthen their skills, knowledge and employability. Strategix Training considers industry experience to be a very important inclusion of the Certificate III qualifications.

Pathways:

Potential options may include:

- Various Certificate IV qualifications
- Bachelor Degrees (B.Nursing)
- Diploma of Nursing
- Entry level employment within the health industry

Cost: VETIS + \$500 for the two-year course for 2 qualifications

Students may be able to access funding to help subsidise the cost of their training. Students are required to pay directly to RTO. Contact the VET Coordinator or Strategix to explore potential options.

Duration: 2 years timetabled subject

HLT23215: Certificate II in Health Support Services

Course Code	Unit Description	Course Assessment
BSBWOR203	Work effectively with others	Assessment is competency based. Assessment techniques include: • observation • folios of work • questionnaires • written and practical tasks
BSBCUS201	Deliver a service to customers	
CHCCOM001	Provide first point of contact	
CHCCOM005	Communicate and work in health or community services	
CHCDIV001	Work with diverse people	
BSBWOR202	Organise and complete daily work activities	
HLTWHS001	Participate in workplace health and safety	
HLTINF001	Comply with infection prevention and control policies and procedures	
BSBADM101	Use business equipment and resources	
CHCCCS020	Respond effectively to behaviors of concern	
CHCCCS026	Transport individuals	
HLTFSE001	Follow basic food safety practices	

HLT33115: Certificate III in Health Services Assistant

** Successful completion of HLT23215 is required before commencing HLT33115. Six units of competency are credit transferred from HLT23215 to fulfil the package requirements of HLT33115.

Course Code	Unit Description	Course Assessment
BSBWOR301	Organise personal work priorities and development	Assessment is competency based. Assessment techniques include: • observation • folios of work • questionnaires • written and practical tasks
HLTAAP001	Recognise healthy body systems	
CHCMHS001	Work with people with mental health issues	
CHCCCS009	Facilitate responsible behaviour	
CHCCCS012	Prepare and maintain beds	
HLTAID011	Provide first aid	
CHCCCS002	Assist with movement	
BSBMED301	Interpret and apply medical terminology appropriately	

Qualification Issuance: Students deemed competent in all units of competency will be awarded the qualification and a record of results by Strategix. Students who achieve at least one unit of competency (but not the full qualification) will receive a Statement of Attainment.

Further Information: Please see the Head of Department - HPE, Sport, Food & Fashion

Certificate III in Business

Registered Training Organisation: Binnacle Training
Qualification Code/s and Title: BSB30120: Certificate III in Business

RTO Code: 31319

Course Overview:

This qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. Students develop key enterprise skills – including leadership and innovation, customer service, personal management, teamwork and financial literacy – through project-based learning. Successful completion of this course gives students the skills to confidently seek career opportunities in business and/or pursue further study.

Successful completion of the Certificate III contributes up to a **maximum of eight (8) credits** towards a student's **QCE (Core)** and **may contribute towards a student's ATAR**.

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content.

Cost: \$380.00

Duration: 2 years timetabled subject

BSB30120: Certificate III in Business

Course Code	Unit Description	Course Assessment
BSBPEF201	Support personal wellbeing in the workplace	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Exams Teacher observation Teacher questioning
BSBPEF301	Organise personal work priorities	
FNSFLT311	Develop and apply knowledge of personal finances	
BSBWHS311	Assist with maintaining workplace safety	
BSBSUS211	Participate in sustainable work practices	
BSBXCM301	Engage in workplace communication	
BSBTWK301	Use inclusive work practices	
BSBXTW301	Work in a team	
BSBCRT311	Apply critical thinking skills in a team environment	
BSBTEC301	Design and produce business documents	
BSBWRT311	Write simple documents	
BSBTEC303	Create electronic presentations	
BSBOPS304	Deliver and monitor a service to customers	

Further Information: Please see the Head of Department - Business and International

Important Information: Please read Binnacle Training Program Disclose Statement (PDS). The PDS sets out the service and training products Binnacle Training provides and those services carried out by the *Partner School*. (i.e. the delivery of training and assessment services)

To access Binnacle's PDS, visit: <http://www.binnacletraining.com.au/rto.php> and select 'RTO Files'.

Diploma of Business

Registered Training Organisation: Strategix Training Group

RTO Code: 31418

Qualification Code and Title: BSB50120: Diploma of Business

Course Overview: The Diploma of Business program provides an umbrella view of the business world. Students will have access to a variety of theory and practical learning opportunities, which will give you specialised knowledge and a high level of understanding to prepare you to undertake a professional career in the corporate or business marketplace. This qualification provides a broad range of skill sets desired by modern companies, including communicating with influence, project management, workforce planning management and human resources.

The successful completion of this course provides graduates with high-level business skills to enhance with a solid foundation for further graduate studies. This course may be used for possible credits towards an undergraduate degree or an equivalent ATAR University ranking. A Diploma in Business will open your world to endless pathways across many different fields.

A Language, Literacy & Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content.

Successful completion of the Diploma contributes up to a **maximum of eight (8) credits** towards a student's **QCE (Complementary)**.

Cost: \$2,500.00 - monthly instalment plans are available **Duration:** 18 months , Wednesdays Period 4

Course Code	Unit Description	Course Assessment
BSBTWK503	Manage meetings	Competency Based. Assessment will be delivered using a variety of techniques, including: Practical assessment Written tasks Placement Exams Teacher observation Teacher questioning
BSBSTR402	Implement continuous improvement	
BSBPEF502	Develop and use emotional intelligence	
BSBPMG430	Undertake project work	
BSBCMM412	Lead difficult conversations	
BSBTWK502	Manage team effectiveness	
BSBFIN501	Manage budgets and financial plans	
BSBOPS404	Implement customer service strategies	
BSBSUS511	Develop workplace policies and procedures for sustainability	
BSBXCM501	Lead communication in the workplace	
BSBOPS501	Manage business resources	
BSBCRT511	Develop critical thinking in others	

University Pathways:

Strategix has established direct pathways into some of Australia's leading Universities enabling student's entry into selected bachelor degrees with credit transfers, up to 12 months off their course saving time and money. Please see <https://strategix.edu.au/courses/course/diploma-of-business> to learn more.

Further Information: Please see the Head of Senior Secondary or Industry Liaison Officer to express your interest.

