All students using their own devices to support their learning at MacGregor State High School must Respect Others and Act Responsibly (ROAR). The following are expectations of a user that is Respecting Others and Acting Responsibly. Failure to meet these expectations will be dealt with according to MacGregor’s Responsible Behaviour Plan and may result in a student losing the privilege to use their own device.

### Inside of my classroom (cognitive tool)

My device is a learning tool that is used to enhance my classroom experience. My device is to be used at the instruction of my classroom teacher. To Respect Others and Act Responsibly I must ensure that I:

- Ensure my device is fully charged at the beginning of each school day.
- Use my device for educational purposes only, using only apps that I have been instructed to use by my teacher.
- Only use my device during exams when instructed to do so.

### In and around the school grounds (organisational tool)

My device is a learning tool that can be used to help me organise my daily academic life. To Respect Others and Act Responsibly I must ensure that I:

- Use my device for educational purposes. This includes the use of camera and video functions. The use of these is only with teacher permission.
- Keep my device safe and secure. Devices should be kept in school bags when moving around campus.
- Do not share my device. It is my responsibility to keep my device secure at all times.

### Communicating with others (communication tool)

My device is a learning tool that can be used to communicate with teachers, peers and information within and beyond the school. To Respect Others and Act Responsibly I must ensure that I:

- Retrieve/browse only information which is relevant, appropriate and acceptable to the school community.
- Respect Others in all communication, always being aware of my Digital Footprint. This includes all emails, Learning Place discussion boards, Learning Place forums and Learning Place wikis.
- Access only my school provided email account when emailing teachers and other students. Only communicating using the device when instructed by a teacher.
- Only use file sharing abilities (such as airdrop) when instructed by a teacher.

### Digital Footprint and Cyber safety

The digital footprint I leave represents who I am as a person. I must ensure that I am Respecting Others and Acting Responsibility when working in an online environment. To Respect Others and Act Responsibly I must ensure that I:

- Do not allow any other student to use my device or personal internet connection.
- Social media applications are not to be accessed at school.
- Back-up all of my school work. Equipment failure is not a valid excuse for not handing in assessment.
- Not attempt to connect my device to the school network and its resources in any way.
- Maintain the privacy of my home address, telephone number or any credit card or pin number and NOT disclose any of these details over the internet.
- Observe all copyright laws, including those relating to computer software, music and videos.
- Manage my internet usage to ensure I do not exceed my monthly internet allowance.

### Student Agreement

I understand that I take full responsibility for the care and usage of my device and any damage that may occur is my responsibility. I will follow all expectations as stated in MacGregor State High School’s Network Usage and Access Guidelines and the student expectations above. I hereby agree that I will provide full access to the Principal or Deputy Principal in the event of any investigation. I understand that if the school decides I have broken this agreement, I may be prevented from bringing / using my personal device for a period of time and if applicable, denied permission to bring/use my device while at school.

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<th>Student Name</th>
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